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Sponsor Meeting

Friday, 28.08.2020 13:00

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# Attendees

Anil Gautam

Matthew Thompson-Laing

Cong Trinh

Antonia Theuma

Long Lam

Diviya Raman

Zezhong Yu (Harry)

# Agenda

## Review the Project Plan and Requirements Document (SRS)

* SRS 1.3 Scope: corporate goals/business strategy
* SRS 2.5: User Documentation: Is there any further documentation required upon completion of the project?
* SRS 3.2.1 User Interfaces: are there any desired keyboard shortcuts/global buttons or functions(e.g. help)?

## Legal document

* Non-disclosure Agreement

# Notes

# Action Items

# Next Meeting Agenda Items